

**MEETING REPORT**  
**QBS Colorado - Directors**  
**April 9, 2009**

The QBS Colorado Director's meeting was called to order by Paul Bakken at 7:10 am, April 9, 2009, in the ACEC of Colorado Conference Room. Those present were: Carolyn Hunter and Steve Bryant (teleconference), Andy Garner, Dave Hughes, Marilen Reimer (briefly) and Sue Bertram. Tracy Lyman, Joonho Yo, Roy Blythe and Mike Fink were absent.

1. Meeting minutes from February 2009 and March 2009 were accepted. QBS Budget summary through 04/07/2009 was accepted.
2. Board Member openings. Continue to need representatives from AIA (1), ACEC (1) and possibly PEC (1).
3. RFP's received in February, March and April (to date) were briefly reviewed and follow-up assignments made. **Sue** will email assignment info to respective Directors for personal contact.
4. Bylaws- AIA & ACEC have approved, waiting on approval from PEC and CAGE.
5. **Forum – To be held on Tuesday, October 20<sup>th</sup> from 7:00 – 9:30 am at the PPA Events Center.**
6. Orientation of new Board members will be held on Wednesday, April 15 from 7:00-8:30 am. All Board members are encouraged to attend. TA's have been invited and are welcome. Audio portion to be taped.
  - a. 2009 Board Initiatives
    - i. Outreach – Newsletter, Lecture Opportunities, Bi-Annual Breakfast Program – **Andy**
    - ii. Watchdog Activity/RFP – **Steve**
    - iii. Annual QBS/CO Award was presented to Fountain Utilities in late March. Press release has been distributed. Discussed awarding to Peter Marxhausen, professor at UCD.
    - iv. Legislative Action/Small Project Plan – **Carolyn** (see #7 below)
7. Governor's BEST program. **Steve** has reviewed the documents and they are very favorable to QBS. **Sue** to make a couple contacts for additional info.
8. Small Projects – **Carolyn** to contact **Tracy and Joonho** for discussion on their comments. **Andy** will begin the "professional look" process. **Sue** to email document to sponsoring organizations for their approval and support upon completion. **Dave** has created a draft letter for sponsoring organizations to "sign" showing their support for presentation to DOLA.
9. DOLA – **Marilen** and Lauren Evans, PE have met with Susan Kirkpatrick of DOLA to initiate dialogue on various topics including the distribution of Stimulus money that DOLA will be receiving from several agencies and the pass on to small communities. They will be scheduling a second meeting with Susan Kirkpatrick at which time they will present the QBS Small Projects Document among other items, this needs to take place prior to the distribution of Stimulus money. **If you have any specific issues with DOLA please send them to Marilen in order that they may be addressed at the meeting.**

**Follow-up Action Items:**

1. **JOONHO:** Draft suggested paragraph regarding the QBS overall process for QBS website.
2. **JOONHO:** Research CSU-CM School contacts and DOLA Rep.
3. **SUE:** Full QBS, Hybrid (Partial) QBS and not using QBS for consultant selection list. **Steve** to assist.
4. **SUE:** Future Board member recruitment notices, send to organizations in September.
5. **PAUL:** National Award, City of Fountain to submit, application due to Natl NSPE Friday, March 27.
6. **PAUL:** APWA Management Conference, May 7 & 8. Mike Fink, PE to speak for QBS.
7. **ANDY:** Contact P. Marxhausen for potential CSU, CU, UCD referrals for presentations.
8. **SUE:** Website: Leslie is almost finished updating website.

The next meeting is May 14<sup>th</sup> at 7 am, ACEC/CO office. **Steve** to provide refreshments.

The meeting concluded at 8:35 am