

MEETING REPORT
QBSColorado - Directors
October 9, 2008

The QBSColorado Director's meeting was called to order by Paul Bakken at 7:15 am, October 9, 2008, in the ACEC of Colorado Conference Room. Those present were: Scott Beck, Carolyn Hunter and Roy Blythe (by phone), Marilen Reimer, Tracy Lyman, Jack Swanzy, Frank Harrison, Dave Hughes and Sue Bertram. Steve Bryant and Stan Welton were absent.

1. September 11th Meeting Report was read along with the August 14th, both were approved. Coordinator's Report, Activities Report, Financial Report were given.
2. RFP's – have reworked our standard letter and created a letter to go to agencies that are partially following QBS guidelines. Will have "second drafts" before Nov meeting. Letters will be sent to offending agencies with a Board Member assigned/approved to follow-up
3. Dept of Local Affairs and Small Project Manual. **Jack/Carolyn/Roy** Both tasks are monumental and daunting. End of 2008 deadline. Conference call was scheduled for Oct 10th at 4 pm.
4. *Successful Projects* manual/Website updating. Requested previous State Award winners and agencies to provide letters of support will also use "newer" supporting documents. End of 2008 deadline **Sue**
5. 2008 Goals. Tracy developed a wonderful Focus Plan that coordinates well with our Goals.
6. Legislative Liaison – **Scott** – Ongoing.
7. List of Contacts - Will keep updated (**Sue**) and as needed review at meeting.
8. ACEC Study – Finished! Hope to have results at the Nov meeting.
9. Action Items
 - a. ASCE to join QBS – **Paul** has spoken w/Mark Weidhaas, on hold
 - b. ACEC to meet w/CDPHE **Marilen**
 - c. Two AIA Members' terms will be up end of 2008. AIA is aware but will be reminded
 - d. Develop schedule for member organization "Lunch & Learns"
10. The meeting concluded at 8:45 am. **Next meeting will be Nov. 13th** in the ACEC of Colorado Conference Room, 800 Grant St., Suite 100 at 7:00 am. **Tracy Lyman** will provide refreshments.

NOTE: Parking is available in the Church of the Latter Day Saints parking lot - east side of Grant, just north of the 800 Grant office/tenant parking lot. The church is the 2nd building south of 9th Ave. with attached covered parking which reads "Visitors Welcome".