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# EXHIBITOR & SPONSORSHIP COMMITMENT FORM

March 5-6 | The Westin Westminster



### Exhibitor & Sponsor Rules

- Please submit high resolution company logo (CMYK, JPG, min. 300 dpi resolution) to meetings@acec-co.org along with registration form.
- Exhibitors and sponsors must register separately for the event in order to attend any of the training sessions and/or meals held in classrooms.
- Exhibitors are responsible for their own setup.
- Exhibitors must provide their own materials and signage for display at their tables.
- Do not leave valuables in exhibit area overnight. Neither the event partners nor the hotel is responsible for any theft, loss or damage.
- Exhibitors are responsible for their own teardown.
- Schedule is subject to change.
- No signage, banners or display materials may be affixed to any part of the hotel. Any damages caused to the walls, fixtures or carpet will be billed to the exhibitor(s) responsible.
- Any marketing collateral or giveaway item that includes the name(s) of the event and/or one or more of the event partners must be sent to ACEC Colorado for approval prior to the event, no later than Friday, Feb. 22.
- Payment is required at time of completing Commitment Form; ACEC Colorado accepts Visa, MasterCard, American Express and Discover Card. Checks are also accepted; however, payment must accompany Commitment Form in order to secure sponsorship/exhibit space.
- Completed Commitment Forms for exhibit booths and sponsorships are not available for cancellation or refund.
- Attendance at or participation in ACEC Colorado events/activities constitute an agreement by the attendee for the Council's use and distribution of the attendee's image and/or voice in photographs, videos, electronic reproductions, and audio recordings of such events/activities.
- ACEC Colorado seeks to avoid antitrust violations in connection with its activities; therefore, participants should avoid engaging in conduct that gives even the appearance of an impermissible conversation, agreement, alliance or impropriety. Discussions among attendees, speakers, exhibitors, board members and/or staff must be kept free of even the suggestion of restraint of trade or the selection of suppliers, customers or prices.

See List of Benefits & Complete Online Form at <http://bit.ly/ttep-19-sponsorship>

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**Contact Information** *All communication regarding the event and sponsorship will be sent to the following contact listed.*

Company Name: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Job title: \_\_\_\_\_  
 Email: \_\_\_\_\_ Office #: \_\_\_\_\_ Mobile #: \_\_\_\_\_  
 Contact Address: \_\_\_\_\_ City, State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Are you a member or employee of one of the following?**

Colorado Dept of Transportation     ACEC Colorado     APWA Colorado Chapter

If a representatives from your organization plan to attend the training (other than exhibiting), please complete the separate Registration Form, available online at [www.acec-co.org/ttep19](http://www.acec-co.org/ttep19).

**How did you hear about this event?**  
 ACEC Colorado Website     Internet Search     Social Media  
 ACEC Colorado Email     *The Voice* e-Newsletter  
 Other: \_\_\_\_\_ #

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Please check your preferred sponsorship(s) and total.	
<input type="checkbox"/> Exhibitor .....	\$899
<input type="checkbox"/> Pen Sponsor .....	\$300 (plus cost of pen)
<input type="checkbox"/> Lobby Monitor Sponsor .....	\$500
<input type="checkbox"/> Conference Pocket Folder Sponsor.....	\$1,495
<input type="checkbox"/> Day One (Tuesday) WiFi Sponsor .....	\$2,995
<input type="checkbox"/> Day Two (Wednesday) WiFi Sponsor.....	\$2,995
<input type="checkbox"/> Lanyard Sponsor.....	\$575 (plus cost of lanyard)
<input type="checkbox"/> Registration Keepsake Gift Sponsor.....	\$575 (plus cost of gift)
<input type="checkbox"/> Reception (Tuesday) Co-sponsor .....	\$1,495
<input type="checkbox"/> Breakfast (Tuesday) Co-sponsor .....	\$1,495
<input type="checkbox"/> Luncheon (Tuesday) Co-sponsor .....	\$1,995
<input type="checkbox"/> Breakout (Tuesday) Sponsor .....	\$1,195
<input type="checkbox"/> Coffee Break (Tuesday) Sponsor .....	\$795
<input type="checkbox"/> Breakfast (Wednesday) Sponsor .....	\$1,495
<input type="checkbox"/> Luncheon (Wednesday) Sponsor .....	\$1,995
<input type="checkbox"/> Coffee Break (Wednesday) Sponsor .....	\$795
<input type="checkbox"/> Breakout (Wednesday) Sponsor.....	\$1,195
<b>Sponsorship Total</b> \$ _____	

Credit Card     Check (payable to "ACEC Colorado" and enclose with Commitment Form)

Name on Credit Card: \_\_\_\_\_  
 Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ / \_\_\_\_\_ CVV: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Authorization**

By signing below, you agree that you have read, understand and will abide by the ACEC Colorado Exhibitor & Sponsor Rules and are authorized on behalf of your company to commit to being a sponsor and/or exhibitor at this event:

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Printed Name \_\_\_\_\_ Title \_\_\_\_\_

Return this completed form to:  
 ACEC Colorado | 800 Grant St., Ste. 100, Denver CO 80203 | Fax 303.832.0400  
 Questions? Contact 303.832.2200 or email@acec-co.org

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